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Excel 2016

*Page 7/101*

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Excel Dashboards*

**Shortcuts And**

---

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know! **How to**

**Extract Data**

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using VLOOKUP,  
MATCH and INDEX**

**Excel IF**

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to Advanced  
(multiple  
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criteria, nested  
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IF, AND, OR  
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~~Advanced  
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PivotTables:  
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from Multiple  
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\u0026 Tricks

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*Mastering Excel*

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*Page 23/101*

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*Complete ...*

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Power Map (Show data in animated maps) There is a link in the lesson where you can download several follow along ...

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slight departure  
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looking into the  
future and  
delving into  
what Excel is

Mastering Excel  
Macros Excel  
Shortcuts

becoming: a  
powerhouse for  
data analysis.

Power Query is  
the first step  
in analyzing

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do any  
Excel Macros

substantial  
Shortcuts And  
analysis, you

Accounting  
need to get the

data into Excel.  
Excel Beginners

Not only get  
Guide Excel  
data into Excel

Mastering Excel  
but probably

clean it up.  
Macros Excel

Parse columns,  
Shortcuts  
join columns,

remove errors,

you know, that

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kind of stuff.

Of course, you  
can add a column  
with formulas to

do this. That

will work for

100 or 1,000

rows of data.

What about

250,000, 700,000

or even

1,000,000 rows?

Excel really

slows down with

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that many  
calculations.  
Power Query  
solves this. It  
shapes the data  
before it gets  
into Excel. You  
will learn how  
to use Power  
query to split  
columns, parse  
data, check for  
errors, get data  
from multiple

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Book in a  
files in a  
folder, and  
more. Power  
Query remembers  
all the steps  
you took. To get  
new data, you  
simply have to  
click the  
'Refresh'  
button. \*\*\*OK,  
THIS IS

IMPORTANT\*\*\*

Power Query is a

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new feature in  
Excel. It is  
standard in  
Excel 2016 and  
it can be  
installed in  
some previous  
versions of  
Excel, but not  
all. Before  
buying this  
lesson, please  
go to this  
Microsoft

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website, check  
out the  
requirements and  
try to install  
Power Query.

<https://www.microsoft.com/en-us/download/details.aspx?id=39379>

If you cannot  
install Power  
Query because  
you do not have  
the correct

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Excel Success  
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few useful data  
tools in Excel  
followed by  
advanced

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formulas that  
will help you  
increase  
productivity.

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functions that  
aggregate,  
return ranges,  
and much more.

Further, you  
will look at  
custom  
formatting

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with advanced  
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metrics,

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dynamically

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sorting chart  
data, and

Shortcuts  
building

creative labels.

Next, you will

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role of Power  
Query which is  
one of the most  
important  
upgrades in  
Excel. Power  
Query is the  
Microsoft Data  
Connectivity and  
Data Preparation  
technology that  
enables business  
users to

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seamlessly  
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sources and  
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Guide Excel  
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and no-code user  
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Shortcuts  
Finally, you  
will learn Power  
Pivot which is a

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distinct feature  
in Excel that  
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For Excel users

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looking to take  
the next step to  
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Grouping How to

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we cover all the  
options for

applying

conditional  
formats to a  
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formats are  
formatting rules  
that we can

apply so when a  
cell's number

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changes, the  
format will  
change  
automatically.

This is an  
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also go into how  
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sure to consider  
how you and your  
team members can  
and should take  
advantage of

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them to boost  
productivity.

This book is  
specially made

for business

men, corporate  
bodies,

organization,

individuals,

etc. who are  
looking for a

means of

learning Excel

365 from basic

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Book Learn  
to advanced  
level. In this  
Excel 2020 user  
guide, you'll:

Learn How to  
Analyze the  
Quality of Your  
Data with Power  
Query Learn How  
to use Dynamic  
Array (FILTER,  
SORT, RANDARRAY,  
SEQUENCE,  
SORTBY, and

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UNIQUE) Learn

How to enter  
basic formulas  
and calculations

in excel Learn

How to select,  
activate and  
edit cells in

excel Learn How

to Create and  
manage workbooks  
and worksheets

Learn How to

create a

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word Learn How  
to create charts  
in excel: types  
and examples

Learn How to  
format an excel  
table Learn How  
to change

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Learn How to

Illustrate using  
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How to Automate

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Data Analysis

with Excel's

Ideas Feature

Get familiar

with Worksheet

design Find out

how to work with

charts and

graphics Use

Excel for data

management,

analysis,

modeling, and

visualization

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## Mastering Excel

What if I told  
Macros Excel  
you that you  
Shortcuts  
could build a  
smartphone app  
(iOS and

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Android) that could read and write data from Excel...without writing code? That is exactly what PowerApps does. Not only Excel but SQL Server, Sharepoint and a host of other platforms. For this lesson,

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we're sticking  
to Excel. You  
will learn how  
to navigate the  
PowerApps  
interface, how  
to design  
smartphone and  
tablet  
applications and  
get your hands  
dirty with the  
PowerApps  
formula

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language. Don't  
worry, if you  
can write an  
Excel formula,  
you can write a  
PowerApps  
formula. You will  
also learn: How  
to get Power  
Apps How to  
Connect to Excel  
Reading Excel  
Data Writing to  
Excel Using the

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phone GPS with  
Excel Using  
Google Maps with  
Excel Debugging  
everything in the  
lesson is  
written in a  
step-by-step  
fashion with  
plenty of images  
to guide you.

PowerApp is the  
skill that will  
make you the

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definitive

office

guru. IMPORTANT

NOTE: In order to

use PowerApps,

you will need a

work email. Work

email means an

email that is

not from a

public company

like Google,

Yahoo, etc.

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This lesson  
covers user  
interfaces. Most  
Excel models are  
content with  
having users  
type in a number  
or text in a  
cell and then  
the formulas use  
that input.

There are more  
user friendly  
way to interact

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with your users.

In this lesson  
you will learn  
how to include

option buttons,

scroll bars,

check boxes and

other user form

objects to give

your users a

familiar way to

interact with

Excel. You will

also learn how

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to use new  
formulas (not  
covered in  
previous  
lessons) that  
connect the form  
objects with the  
data in the  
workbook. This  
lesson comes  
with two follow  
along workbooks  
so you can  
practice as you

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read the text.

All images are taken in Excel 2013 but the material should work with Excel 2007 and upwards. This

material was written for the beginning Excel user in mind.

The lesson is for Excel for

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Excel Mastering  
Windows. Learn

Excel Macros

Shortcuts And  
Copyright code :

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